



*Established 1938*

**Qihua Primary School 启化小学**  
5 Woodlands St 81 Singapore 738525  
Tel: 62696250 Fax: 62693114  
Email: qihua\_ps@moe.edu.sg

NQHPS/2021/061  
29 Dec 2021

Dear Parents,

As announced by MOE, all **P1 students will report to school from 4 Jan (Tue) 2022** whereas all **P2-P6 students will only report from 5 Jan (Wed) 2022.**

Parents of P2-P6 students who require care arrangements in school in the morning of 4 Jan 2022 should **call the school by 31 Dec 11am** to make their request. We seek parents' understanding that this arrangement is only for cases where there is no alternative care available.

#### **Things to bring on first day of school**

- For the first day of school, students should bring a school bag containing the following:
  - Pencil box containing stationery such pencil, ruler, eraser etc
  - Waterbottle
  - Student Handbook
  - Wallet with cash for recess / Lunchbox with food for recess
  - Snacks for daily Snack Break
  - Health Care Kit containing the following:
    - Tissue Packet
    - Wet Wipes
    - Small Hand Sanitiser
  - Extra face mask (in case the one being worn is damaged)
  - TraceTogether (TT) token (To be brought to school daily and to tap it at the school gate after temperature taking. It should be carried around at all times to facilitate Contact Tracing)
- Students should come to school in School Uniform. The timetable will be issued within the first week of school and parents can use that to decide on the days to bring PE attire.
- Form teachers and subject teachers will further advise students on the things to bring over the next few days.

#### **Arrival**

- Students arrive in school via 3 entry points:
  - Vehicles (School bus, Car, Motorcycles) alighting students at Foyer
  - Walking in through Gate B
  - Walking in through Gate C
- **Parents will not be allowed beyond the entry point (i.e. Foyer and School Gates)**
- Upon arrival, all students will need to do two things:
  - Take their temperature at the temperature-taking station set up at the various points of entrance (i.e. Foyer, Gate B and Gate C). Only students who register a **temperature of below 38 degrees**, and **do not show any flu-like symptoms can go to their classroom**. Unwell students will be ushered to the holding area outside the General Office for further checks by our staff.

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- Tap their TT Tokens (If your child did not bring the token, they can still proceed to classroom but please help remind them to bring it subsequently)
- Proceed to the canteen to **wash their hands at the wash-basins**. Staff will be around to guide them.
- After the above tasks are completed, students will proceed directly to their classrooms and be guided / assisted by staff.
- Please note that if your child arrives in school before 6.50am, they should remain in the canteen after washing their hands as students will only be allowed to proceed to the classrooms from 6.50am onwards.

#### **Recess**

- Please refer to the student handbook for the recess timing for the year.
- Students are reminded to wash their hands before and after their meals and should only remove their masks when eating.
- Students are also reminded to bring along their TT Tokens when going for their recess

#### **Snack Break**

- Students will have a 10-minute snack break at 12pm daily.
- Parents are strongly encouraged to prepare healthy snacks which are easy for their child to manage. It would also be helpful for students to have wet wipes with them to clean up after the snack break.
- Some suggestions for healthy snacks include biscuits, bread, cereal, fruits, energy bar, nuts, raisins etc.

#### **Safe Management Measures (SMM)**

Schools will ensure that safe management measures are in place to keep our students safe:

- Daily temperature-taking in the morning with additional visual and question screening will continue to be carried out for all students and staff.
- Students **should not come to school** under the following circumstances:
  - Student is **unwell or tested Covid Positive** (whether through ART or PCR testing). P
  - Student is **serving any Stay Home Notice (SHN) or Quarantine Order (QO)**.
- **Students who receive any Health Risk Warning (HRW) from MOH should inform the Form Teacher. They must also conduct daily ART Testing at home (based on the duration of the HRW) and submit the negative result (photo of ART needed) at the following links before coming to school.**

P1: <https://go.gov.sg/qhps-artresults1>

P2: <https://go.gov.sg/qhps-artresults2>

P3: <https://go.gov.sg/qhps-artresults3>

P4: <https://go.gov.sg/qhps-artresults4>

P5: <https://go.gov.sg/qhps-artresults5>

P6: <https://go.gov.sg/qhps-artresults6>

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- Please refer to **Annex A** for Infographic by MOH on Protocol 1 2 3.
- Students and staff are required to wear their masks at all times, except during recess and PE.
- Students will practise frequent hand-washing throughout the school day and practise wipe-down of tables and shared equipment after use.
- There will be spaced seating in canteens.
- Group activities to be limited based on prevailing national guidelines.
- Social Distancing of 1 metre will be enforced by staff for students.
- School has staggered dismissal and recess timings to reduce congestion.

#### **Dismissal**

- The school will be implementing staggered dismissal to manage congestion.
- To avoid crowding outside our school gates, we strongly appeal to parents to **come to school at the staggered timing** indicated in the table below and to **wait across the road at Blk 822 or Blk 875.**
- Lines have also been marked outside the school gates and at the waiting area next to the security post. We appeal to parents / caregivers to **practise safe distancing** while waiting for the children.
- Please refer to the staggered dismissal schedule and school gates layout in **Annex B** for details.

#### **Start It Right Programme**

- Timetable will be suspended till 7 Jan to facilitate the Start It Right Programme for 2022.
- The reporting and dismissal time remains unchanged.
- Students will be engaged in various orientation activities to:
  - bond with their classmates
  - understand the broad expectations as a student.
  - learn more about themselves, their school, class, peers, lessons and teachers.

#### **Covid Vaccination**

- Students should **avoid strenuous activities for 2 weeks after each dose of vaccination.**
- Our PE teachers will ask students if they had any recent vaccinations prior to PE lessons so that students can be excused where necessary.
- We would also appreciate it parents can inform the school via this Google Form (<https://forms.gle/BH1ZckLEVtZawvYu8>) when you have registered your child for vaccination.

#### **Primary 1 Recess Visitation (For P1 Students only)**

- Please refer to **Annex C** for more details on parent visitation during the recesses of the first few days of school.

We look forward to welcoming your child on the first day of school and here's wishing you a Happy New Year.

Stay safe!  
Mrs Lee Hui Feng  
Principal

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**Annex A**  
**MOH Protocol 1 2 3**

# Health Protocols

## 1



**You are unwell**


- See a doctor. If tested positive, self-isolate at home
- MOH will contact you on recovery procedure

**Discharge will be in**

- 10 days if vaccinated
- 14 days if unvaccinated/partially vaccinated


TT Alert will be automatically removed upon discharge

## 2




**You are well but test positive**

- First 72 hours: Self-isolate at home
- Thereafter, take ART. End isolation when negative
- If unwell, e.g. high fever or breathlessness, see **1**



## 3



**Identified by MOH as close contact of an infected person**

- On Day 1, take ART and upload results at [go.gov.sg/agsubmit](https://go.gov.sg/agsubmit)
- Continue to take ART. Go out only if negative
- If negative after Day 7, no further test needed
- If ART is positive, see **2**



More information at:  
[covid.gov.sg](https://covid.gov.sg)

**gov.sg**

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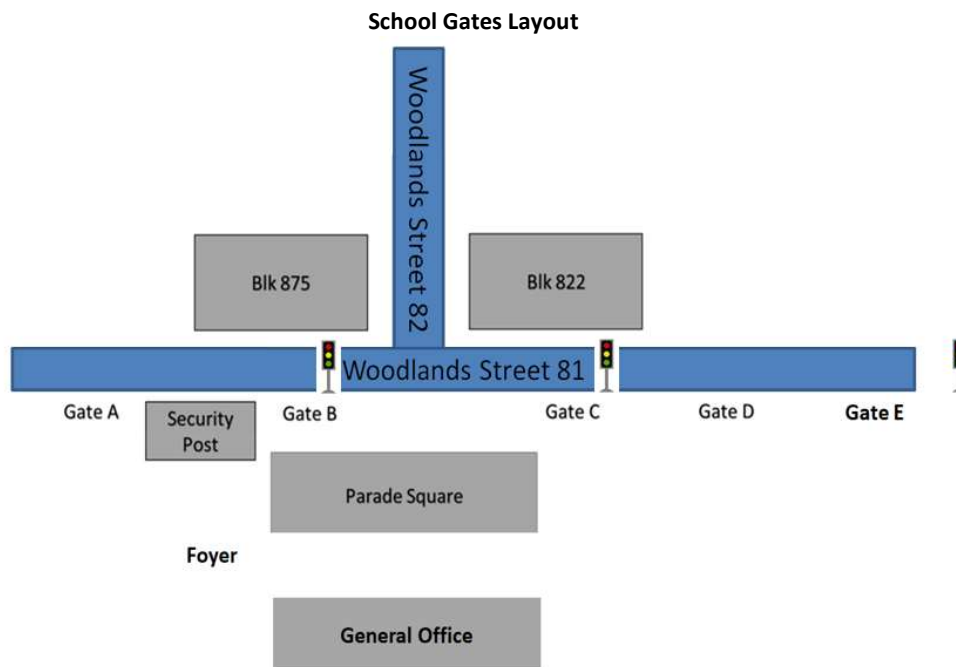
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## Annex B Staggered Dismissal Schedule

Normal Weather Dismissal Schedule					
	Gate A	Gate B	Gate C	Gate D	Gate E
1.20pm		P3/1 to P3/3	P1/1, P1/3, P1/5, P1/7	P2/1 - 2/4	
1.30pm			P1/2, P1/4, P1/6, P1/8	P2/5 - P2/8	P4/1 to P4/3
1.40pm	P6/1 - P6/3	P3/4 to P3/5	P5/1 to P5/3		
1.45pm	Gate Closed	P6/4 - P6/5	P5/4 to P5/6		P4/4 to P4/6

Bad Weather Dismissal Schedule					
	Gate A	Gate B	Gate C	Gate D	Gate E
1.20pm	Gate Closed	P3/1 to P3/3	P1/1, P1/3, P1/5, P1/7	P2/1 - 2/4	Gate Closed
1.30pm		P3/4 to P3/5	P1/2, P1/4, P1/6, P1/8	P2/5 - P2/8	
1.40pm			P5/1 to P5/3	P4/1 to P4/3	
1.45pm		P6/1 - P6/3		P4/4 to P4/6	
1.50pm		P6/4 - P6/5	P5/4 to P5/6		



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**Annex C (P1 Parents only)**  
**P1 Recess Visitation**

**Recess**

- **On the first day of school**, P1 parents can **enter the school via Gate B** to observe their child's recess experience based on the schedule below:

4 Jan Recess Session	Time	Classes
1	8.45am – 9.10am	P1-1 and P1-5
	9.15am – 9.40am	P1-3 and P1-7
2	9.45am – 10.10am	P1-2 and P1-6
	10.15am – 10.40am	P1-4 and P1-8

- **One parent/guardian per P1 student** will be allowed to come into the school to observe their child for the duration of the recess, with adherence to SMM measures (e.g. standing 1 metre apart from other parents, not venturing beyond designated areas)
- **Only vaccinated parents, or unvaccinated parents (including those medically ineligible for the vaccines) with a negative ART self-swab result (please take a photo as a record to show to our staff) are allowed entry to the school.**
- **Parents are required to check in using TraceTogether token when they reach school.**
- **As part of social responsibility, visitors who are unwell should stay at home and seek medical treatment as soon as possible.**
- The flow of recess for first day of school is as follows:

Time	Session 1 (odd classes)	Session 2 (even classes)
8.30am	Parents of session 1 classes are allowed to enter school and be seated in the Hall & Open Court (Indoor Sports Hall)	
8.45am - 9.10am	Parents of 1-1 & 1-5 can observe their children in canteen	
9.15am - 9.40am	Parents of 1-3 & 1-7 can observe their children in canteen  Parents of 1-1 & 1-5 can either leave the school or buy books	
9.30am		Parents of session 2 classes are allowed to enter school and be seated in the Hall & Open Court (Indoor Sports Hall)

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9.45am - 10.10am		Parents of 1-2 & 1-6 can observe their children in canteen
10.15am - 10.40am		Parents of 1-4 & 1-8 can observe their children in canteen Parents of 1-2 & 1-6 can either leave the school or buy books
11am	All parents should leave the school	

- **For the subsequent 2 days** (i.e. 5 Jan and 6 Jan), **one parent/guardian per P1 student** will be allowed to come into the school from 8.15am on **either 5 or 6 Jan** to observe their children during recess (8.45am – 9.15am) for 10 to 15 minutes, based on the following allocation:
  - **P1-1, P1-3, P1-5, P1-7 on 5 Jan**
  - **P1-2, P1-4, P1-6, P1-8 on 6 Jan**
- **Only vaccinated parents, or unvaccinated parents (including those medically ineligible for the vaccines) with a negative ART self-swab result are allowed entry to the school.**
- **Parents are required to check in using TraceTogether token when they reach school.**
- **As part of social responsibility, visitors who are unwell should stay at home and seek medical treatment as soon as possible.**
- The flow of recess for either 5 or 6 Jan is as follows:

Time	5 Jan (Only for parents of child from P1-1, P1-3, P1-5 and P1-7)
8.15am	Parents are allowed to enter school and be seated in the Hall & Open Court (Indoor Sports Hall)
8.45am - 9am	Parents of 1-1 & 1-5 can observe their children in canteen and to leave the school at 9am.
9am - 9.15am	Parents of 1-3 & 1-7 can observe their children in canteen and to leave the school at 9.15am.

Time	6 Jan (Only for parents of child from P1-2, P1-4, P1-6 and P1-8)
8.15am	Parents are allowed to enter school and be seated in the Hall & Open Court (Indoor Sports Hall)
8.45am - 9am	Parents of 1-2 & 1-6 can observe their children in canteen and to leave the school at 9am.
9am - 9.15am	Parents of 1-4 & 1-8 can observe their children in canteen and to leave the school at 9.15am.

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- **Parents should leave the school by Gate C** once the P1 recess is over to make way for students from other levels to have their recess.
- On these 2 days, there will be parent volunteers around to assist the P1 students with washing of hands, queuing at the stalls, buying of food, and cleaning up of tables.

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